

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Clerk of the Court's Name]
[Name of the Court]
[Address of the Court]
[City, State, Zip Code]

Dear [Clerk of the Court's Name],

Subject: Request to be Excused from Jury Duty

I hope this letter finds you well. I am writing to formally request an exemption from jury duty scheduled for [date of jury duty] due to medical reasons.

I have been advised by my physician, [Doctor's Name], that my current medical condition, which involves [briefly describe your medical condition], prevents me from fulfilling the responsibilities and obligations required during jury service. I have attached a letter from my physician to provide further details regarding my condition.

I respectfully ask for your understanding regarding this matter and kindly request to be excused from jury duty at this time. Please let me know if you require any additional documentation or information.

Thank you for considering my request. I appreciate your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]