

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Date]

[Admissions Committee]
University of California, Los Angeles
[Address (if applicable)]
Los Angeles, CA [Zip Code]

Dear Admissions Committee,

I am writing this letter in support of [Applicant's Name] as they apply for admission to UCLA. Having known [Applicant] for [duration] in my capacity as [your relationship to the applicant, e.g., teacher, mentor, supervisor], I am confident that they possess the qualities and determination to succeed at your esteemed institution.

[Insert a paragraph detailing specific accomplishments, skills, or experiences of the applicant that make them a strong candidate for UCLA.]

Furthermore, [Applicant's Name] demonstrates [mention any personal qualities such as leadership, resilience, or community involvement], which I believe aligns perfectly with UCLA's values and mission. Their ability to [specific example illustrating these qualities] showcases their readiness for the challenges and opportunities that UCLA presents. In conclusion, I wholeheartedly recommend [Applicant's Name] for admission to UCLA. I believe they will contribute positively to the UCLA community and take full advantage of the academic and extracurricular opportunities available to them.

Thank you for considering this application.

Sincerely,

[Your Name]
[Your Position/Title]
[Your Institution/Organization]
[Your Phone Number]