

[Your Name]  
[Your Title/Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Committee  
University of California, Los Angeles  
Office of Undergraduate Admissions  
[Address of UCLA]  
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am pleased to write this letter of recommendation for [Student's Name] in support of their application to UCLA. Having had the pleasure of teaching [him/her/them] in [Course/Subject] during the [specify term/year], I can attest to [his/her/their] exceptional abilities and commitment to [his/her/their] academic and personal growth.

[Student's Name] has consistently demonstrated a strong work ethic, intellectual curiosity, and a passion for learning. [He/She/They] have not only excelled academically, maintaining a [specific GPA or academic distinction], but also engaged actively in [relevant extracurricular activities, volunteer work, or specific projects].

One of the most impressive aspects of [Student's Name]'s character is [his/her/their] [mention a specific skill or quality, such as leadership, teamwork, creativity]. For example, [provide a specific anecdote or example that illustrates this quality].

Furthermore, [Student's Name]'s ability to connect with peers and faculty alike is truly remarkable. [He/She/They] approach challenges with resilience and an open mind, which I believe will serve [him/her/them] well in the rigorous environment at UCLA.

In conclusion, I wholeheartedly recommend [Student's Name] for admission to UCLA. I am confident that [he/she/they] will make significant contributions to the campus community and thrive in [his/her/their] pursuit of knowledge and personal development.

Thank you for considering this recommendation.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Institution/Organization]