

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
University of California, Los Angeles  
380 S. Los Angeles, CA 90095

Dear Admissions Committee,

I hope this letter finds you well. My name is [Your Name], and I am writing to you regarding my application for admission to UCLA. I am excited about the opportunity to be part of such a prestigious institution and wanted to share a few additional thoughts about my application.

[Insert any additional information about your background, achievements, or why you are particularly interested in UCLA.]

Thank you for considering my application. I look forward to the possibility of contributing to the UCLA community.

Sincerely,  
[Your Name]