

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
University of California, Los Angeles  
[Address of UCLA Admissions Office]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in applying for admission to the University of California, Los Angeles for the [Term/Year] academic year. I am excited about the possibility of joining the UCLA community and pursuing a degree in [Your Intended Major].

[Paragraph 1: Brief introduction about yourself, your background, and why you are interested in UCLA.]

[Paragraph 2: Discuss your academic achievements and extracurricular activities that make you a strong candidate.]

[Paragraph 3: Explain what you hope to contribute to the UCLA community and how UCLA aligns with your academic and career goals.]

Thank you for considering my application. I look forward to the opportunity to contribute to and grow within the vibrant UCLA community.

Sincerely,

[Your Name]  
[Your High School Name or Current Institution]  
[Your GPA (if applicable)]