

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
University of California, Los Angeles (UCLA)
[UCLA Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my full support for [Applicant's Name] in their application to UCLA. I have had the pleasure of knowing [Applicant's Name] for [duration] in my capacity as [your position, e.g., teacher, employer, mentor] at [your institution or organization].

Throughout this time, [Applicant's Name] has consistently demonstrated exceptional [qualities/skills, e.g., leadership, dedication, academic prowess]. For instance, [provide a specific example that illustrates these qualities]. Their commitment to [a particular field of study or extracurricular activity] is truly commendable.

[Applicant's Name] possesses a remarkable ability to [mention a unique skill or trait], which sets them apart from their peers. I have witnessed firsthand how they [explain a situation that showcases their abilities or contributions]. These experiences have equipped them with the resilience and creativity that will undoubtedly serve them well at UCLA.

I genuinely believe that [Applicant's Name] will bring a unique perspective and unwavering commitment to the [specific program or field of study at UCLA]. I wholeheartedly recommend them for admission and am confident that they will make significant contributions to the UCLA community.

Thank you for considering this exceptional candidate. If you require any further information, please feel free to contact me.

Sincerely,

[Your Name]
[Your Position]
[Your Institution or Organization]
[Contact Information]