

[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Committee]  
University of California, Los Angeles (UCLA)  
[Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I am pleased to write this letter of recommendation for [Applicant's Name] in support of their application to UCLA. I have had the privilege of knowing [Applicant's Name] for [duration] in my capacity as [your position and relationship to the applicant].

[Applicant's Name] has consistently demonstrated [specific qualities/skills related to the applicant's character, academic performance, or extracurricular activities]. Their ability to [provide specific examples or anecdotes illustrating their strengths] sets them apart from their peers.

Furthermore, [Applicant's Name] has shown immense dedication to [specific field or interest related to their intended major], evidenced by [mention specific projects, initiatives, or achievements]. Their commitment to [relevant quality or value, such as community service, leadership, etc.] is commendable and aligns well with UCLA's values.

In conclusion, I wholeheartedly recommend [Applicant's Name] for admission to UCLA. I have no doubt that they will excel in their studies and contribute positively to the UCLA community.

Thank you for considering this exceptional candidate.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Institution/Organization]