

[Your Name]
[Your Title/Position]
[Your Institution/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Committee
University of California, Los Angeles
[Address of Admissions Office]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to enthusiastically recommend [Student's Name] for admission to UCLA. I have had the pleasure of teaching [him/her/them] for [duration] in [subject/course] at [School/Organization Name], and I have been consistently impressed by [his/her/their] dedication, intellect, and character.

[Student's Name] has demonstrated exceptional skills in [specific skills or subjects related to UCLA's programs], consistently achieving [specific achievements]. Furthermore, [he/she/they] has shown remarkable commitment to [mention any extracurricular activities, community service, or leadership roles].

One of the most impressive aspects of [Student's Name]'s approach to [studies/projects] is [brief anecdote or example that highlights talents or achievements]. This clearly illustrates [his/her/their] ability to [related skills or qualities].

In addition to [his/her/their] academic prowess, [Student's Name] is a natural leader. [He/She/They] has taken initiative in [mention specific leadership roles or contributions] which have positively impacted [school/community].

I am confident that [Student's Name] will thrive at UCLA and contribute positively to your diverse academic community. I wholeheartedly endorse [his/her/their] application and believe [he/she/they] will make the most of the opportunities at your esteemed institution.

Thank you for considering this outstanding candidate.

Sincerely,

[Your Name]
[Your Title]
[Your Institution]