

****Template Example: UCLA Admission Letter****

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Office of Undergraduate Admissions

University of California, Los Angeles

Small Hall

Los Angeles, CA 90095

Dear Admissions Committee,

I am writing to express my gratitude for the opportunity to apply to UCLA and to share my enthusiasm about potentially joining your vibrant community. As a passionate learner and dedicated student, I have long admired UCLA's commitment to academic excellence and diversity.

Throughout my high school career, I have engaged deeply in [specific area of interest], where I [describe relevant experiences, projects, or achievements]. This has not only solidified my passion for [related field], but has also prepared me to contribute meaningfully to UCLA's [specific program or faculty].

I am particularly drawn to [specific aspect of UCLA, such as a unique program, faculty member, or research opportunity] because [explain how it aligns with your goals or interests]. I believe that my background in [your experiences/skills] will enable me to thrive at UCLA and make a positive impact in the community.

Thank you once again for considering my application. I am incredibly excited about the possibility of contributing to and growing within the UCLA community.

Sincerely,

[Your Name]

[Your High School]

[Expected Graduation Date]

[Your intended major, if applicable]