

****UCLA Admission Letter Template****

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Office of Undergraduate Admissions

University of California, Los Angeles

1147 Murphy Hall

Los Angeles, CA 90095

Dear Admissions Committee,

****Introduction:****

- State the purpose of the letter (e.g., expressing gratitude for acceptance).

****Body Paragraph 1:****

- Mention the specific program or major you have been accepted into.

- Briefly share your excitement about joining UCLA.

****Body Paragraph 2:****

- Highlight specific aspects of UCLA that attracted you (e.g., faculty, campus culture, research opportunities).

****Body Paragraph 3:****

- Discuss your background, achievements, and how they align with UCLA's values.

- Mention any contributions you hope to make to the UCLA community.

****Conclusion:****

- Reiterate your excitement and affirmation of your decision to attend UCLA.

- State your willingness to provide any additional information if needed.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]