

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Office of Undergraduate Admission
University of California, Los Angeles
1147 Murphy Hall
Los Angeles, CA 90095

Dear Admissions Committee,

I am writing to express my intent to apply for admission to UCLA for the [specific term, e.g., Fall 2024] term. I am incredibly excited about the opportunity to pursue my education at one of the nation's leading institutions and to become part of the vibrant UCLA community.

UCLA's commitment to academic excellence and its diverse range of programs align perfectly with my educational and professional aspirations. As a prospective [your intended major], I am particularly drawn to [specific program, faculty, or resource that interests you], as it will allow me to explore my passion for [related field or interest]. In addition to my academic pursuits, I am eager to contribute to UCLA's rich campus culture through [mention any extracurricular activities, clubs, or organizations you are interested in]. I believe that my unique experiences in [mention relevant experiences, such as leadership roles, community service, etc.] will allow me to contribute positively to the UCLA community.

Thank you for considering my application. I look forward to the possibility of attending UCLA and participating in all that it has to offer, both academically and socially.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]