

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Committee]  
[University of California, [specific campus]]  
[Department Name]  
[Address]  
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to express my interest in applying for the [specific program name] at the University of California, [specific campus] for the [specific term and year, e.g., Fall 2024] term. With a strong academic background and a passion for [specific field/area of study], I believe I would be a valuable addition to your program.

I graduated with a [Your Degree] in [Your Major] from [Your Undergraduate Institution] in [Graduation Year]. During my time as an undergraduate, I was fortunate to engage in [mention relevant research, projects, or experiences]. These experiences ignited my interest in [specific aspect of the field], and I am eager to further explore this in a graduate setting.

I am particularly drawn to your program because of [mention specific faculty, research opportunities, or unique aspects of the program that interest you]. I admire [faculty name]'s work on [specific topic], and I believe that collaborating with such esteemed professionals will help me develop my skills and advance my research interests.

In addition to my academic qualifications, I have gained practical experience through [mention internships, work experience, or volunteer activities relevant to your field]. These experiences have equipped me with [specific skills or knowledge] that I intend to leverage in my graduate studies.

I am excited about the opportunity to contribute to and learn from the vibrant academic community at UC [specific campus]. I am confident that the [specific program] will provide me with the tools necessary to achieve my career goals and make a positive impact in the field of [specific field].

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,  
[Your Name]