

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Company/Service Provider's Name]
[Company Address]
[City, State, ZIP Code]

Subject: Resolution of Complaint regarding Ujjwala Scheme

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally address a complaint regarding my experience with the Ujjwala Scheme and seek your assistance in resolving the issue.

Details of the Complaint:

- Name: [Your Name]
- Customer ID: [Your Customer ID]
- Date of Incident: [Date of Incident]
- Nature of Complaint: [Briefly describe the issue you faced]

I have made several attempts to resolve this matter through [mention previous communications, e.g., customer service hotline, emails, etc.], but unfortunately, I have not received a satisfactory resolution.

I kindly request your prompt attention to this matter and hope for a resolution at the earliest possible. I believe that with your assistance, we can resolve this issue efficiently.

Thank you for your time and support.

Sincerely,
[Your Name]