

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Admission Office

Ujjain University

[University Address]

Ujjain, Madhya Pradesh, [ZIP Code]

Subject: Enrollment Confirmation

Dear Sir/Madam,

I am writing to formally confirm my enrollment at Ujjain University for the [Name of Course/Program] starting in [Month, Year]. My registration number is [Registration Number].

I have completed all required formalities and submitted the necessary documents as per the university guidelines. I am excited to be a part of the esteemed institution and look forward to contributing to the academic community.

Thank you for your assistance in this process. Please let me know if any further information is required.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Course/Program]