

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Invitation to [Event/Occasion Name]

I hope this message finds you in good health and spirits. It is with great pleasure that I invite you to [briefly describe the event, e.g., "my wedding ceremony" or "the annual cultural festival"] taking place on [date] at [venue/location] in Ujjain.

The event is scheduled to begin at [start time] and will include [mention any special activities, performances, or highlights of the event]. Your presence would mean a lot to me and would greatly enhance the joy of this occasion.

Please RSVP by [RSVP date] so we can make the necessary arrangements.

Looking forward to celebrating this special day with you!

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]