

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Ubisoft Customer Support  
[Ubisoft Support Address]  
[City, State, Zip Code]

Subject: Claim for Support Regarding [Game Title/Issue]

Dear Ubisoft Support Team,

I hope this letter finds you well. I am writing to formally submit a support claim regarding an issue I am experiencing with [Game Title].

**\*\*Issue Details:\*\***

- Game Title: [Game Title]
- Platform: [e.g., PC, PS5, Xbox Series X]
- Issue Description: [Briefly describe the issue, including any error messages and steps to reproduce it]
- Date of Occurrence: [Date when the issue first appeared]
- Account Information: [Your Ubisoft account username or email associated with the account]

**\*\*Troubleshooting Steps Taken:\*\***

1. [List any steps you have taken to try to resolve the issue]
2. [Include any support articles you have referred to]
3. [Mention if you have contacted support previously]

I kindly request your assistance in resolving this matter at your earliest convenience. I have been a loyal Ubisoft fan and appreciate your attention to this issue.

Thank you for your prompt consideration.

Sincerely,

[Your Name]

[Your Ubisoft Account Information] (if applicable)