

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Uber Customer Service

[Uber's Address or Customer Service Email]

Subject: Reservation Confirmation

Dear Uber Customer Service,

I hope this message finds you well. I am writing to confirm a reservation I would like to make through your service. Below are the details of my requested reservation:

****Reservation Details:****

- ****Date of Service:**** [Insert Date]
- ****Pick-Up Location:**** [Insert Pick-Up Address]
- ****Drop-Off Location:**** [Insert Drop-Off Address]
- ****Pick-Up Time:**** [Insert Time]
- ****Number of Passengers:**** [Insert Number of Passengers]
- ****Vehicle Preference:**** [Insert Vehicle Type, if any]

Please let me know if my reservation can be confirmed or if you require any additional information. Thank you for your assistance.

Best regards,

[Your Name]