

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Uber Customer Service

[Uber Office Address or Email]

Dear Uber Customer Service,

Subject: Confirmation of Uber Ride Reservation

I am writing to confirm my upcoming Uber ride reservation scheduled for [Date and Time]. Below are the details of my reservation:

- **Pickup Location:** [Pickup Address]
- **Drop-off Location:** [Drop-off Address]
- **Ride Type:** [UberX/UberXL/Uber Black, etc.]
- **Reservation Number:** [Your Reservation Number]
- **Driver's Name (if known):** [Driver's Name]

Please let me know if any further information is required.

Thank you for your assistance.

Sincerely,

[Your Name]