

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]

[Uber Customer Service]
Uber Technologies, Inc.

[Uber's Address]
[City, State, ZIP Code]

Dear Uber Customer Service,

Subject: Reservation Request for Uber Ride

I hope this letter finds you well. I am writing to request a reservation for an Uber ride. Below are the details of my ride for your consideration:

****Date of Ride:**** [Insert Date]

****Pickup Time:**** [Insert Time]

****Pickup Location:**** [Insert Address or Landmark]

****Destination:**** [Insert Destination Address or Landmark]

****Type of Ride:**** [e.g., UberX, UberXL, Uber Black, etc.]

****Number of Passengers:**** [Insert Number of Passengers]

****Special Requests:**** [e.g., car seat for a child, wheelchair accessibility, etc.]

I appreciate your assistance in confirming this reservation at your earliest convenience. If there are any issues or further requirements needed to complete this request, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Optional: Your Uber Account Information]