

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
Uber Technologies, Inc.

[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],  
Subject: Letter of Intent

I am writing to express my intent to [describe purpose, e.g., form a partnership, initiate a business transaction, etc.] with Uber Technologies, Inc.

We believe that our collaboration could [briefly outline benefits or goals of the partnership]. Our team is excited about the prospect of working together and leveraging our combined strengths to [specific outcomes].

We are prepared to move forward and outline a formal agreement that includes [mention key components of what you hope to achieve, timelines, etc.].

Please let me know a suitable time for us to discuss this in further detail. I look forward to your positive response.

Thank you for your consideration.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]