

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to kindly ask for a referral to Uber. I have been following the company's impact on the ride-sharing industry and am excited about the potential opportunity to contribute to your team.

With my background in [Your Profession/Skill], I believe I can bring valuable skills to [specific team or role you're applying for]. I would greatly appreciate your support in referring me for the [specific position name] role.

Thank you so much for considering my request. Please let me know if you need any additional information or if you would like to discuss this further.

Best regards,  
[Your Name]