

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Team
Uber Technologies, Inc.
[Uber's Address]
[City, State, Zip Code]

Dear Uber Customer Service Team,
Subject: Service Issues with Recent Rides

I hope this message finds you well. I am writing to formally address some concerns I have experienced with the Uber service during my recent rides. On [date of rides], I encountered the following issues:

1. [Brief description of the first issue, e.g., "The driver arrived late, which caused me to miss my appointment."]
2. [Brief description of the second issue, e.g., "The vehicle provided was not clean and had a strong odor."]
3. [Any other pertinent issues you'd like to address.]

These experiences have impacted my overall satisfaction with the service, and I believe it is essential for the company to be aware of such matters to maintain its high standards.

I appreciate any assistance you can provide to rectify these situations. Thank you for your attention to my concerns.

Sincerely,
[Your Name]