

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to support the visa application of [Applicant's Name], who has been offered a [Job Title] position at [Company's Name] in the United Arab Emirates.

[Provide a brief introduction about the applicant and their qualifications].

[Explain the nature of the job and why the applicant is suitable for the position].

We believe that [Applicant's Name] will be a valuable asset to our team and contribute effectively to our projects in the UAE.

Please do not hesitate to contact me should you require any further information or clarification regarding this application.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Job Title]

[Company's Name]

[Company's Contact Information]