

[Your Name]

[Your Address]

[City, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, Zip Code]

Dear [Recipient's Name],

I am writing to express my intention to apply for a UAE work permit. My name is [Your Name], and I hold a degree in [Your Degree] from [Your University]. With [X years] of experience in [Your Field/Industry], I am eager to contribute to [Company/Organization Name] as a [Job Title/Position].

Having worked in [specific relevant roles or industries], I have developed skills in [specific skills related to the job], and I am particularly passionate about [mention any specific interests or projects relevant to your desired job]. I believe that my expertise aligns well with the vision of [Company/Organization Name], and I am excited about the potential to collaborate with your team.

I am particularly attracted to the UAE for its dynamic environment and diverse culture, which I consider essential for personal and professional growth. I am fully committed to complying with all regulations and requirements set forth by the UAE authorities and [Company/Organization Name].

Thank you for considering my application. I look forward to the opportunity to discuss my application further.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]