

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To Whom It May Concern,

Subject: Sponsorship for Tourist Visa

I am writing to formally sponsor [Visitor's Full Name], who is a [relationship to you, e.g., friend, relative] from [Visitor's Country]. I am a resident of the United Arab Emirates and would like to invite [him/her/them] to visit me for [duration of stay] starting from [Date of Arrival] to [Date of Departure].

As a sponsor, I take full responsibility for [Visitor's Name] during [his/her/their] stay in the UAE, including accommodation, travel, and all other expenses. [He/She/They] will be residing at my home located at [Your Address] during [his/her/their] visit.

I assure you that [Visitor's Name] will return to [his/her/their] home country by the end of the visit, as [he/she/they] has [employment, studies, etc., to return to].

Please feel free to contact me via phone or email if you have any questions or require further information.

Thank you for considering this sponsorship.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Emirates ID Number or Passport Number]  
[Your Occupation]