

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Visit Visa to UAE

I am writing to formally apply for a visit visa to the United Arab Emirates. I intend to visit from [start date] to [end date] for [reason for visit, e.g., tourism, family visit, business meetings].

I have attached all the required documents as per the visa application guidelines, including:

1. Completed visa application form
2. Passport-size photographs
3. Copy of my passport (valid for at least six months)
4. Hotel reservation details
5. Flight itinerary
6. Proof of financial means (e.g., bank statements)
7. [Any additional documents as required]

During my stay in the UAE, I plan to visit [mention specific places or events] and engage in [briefly describe activities planned].

I assure you that I will comply with all the laws of the UAE and will return to [your home country] before the expiration of my visa.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position/Title (if applicable)]

[Your Company Name (if applicable)]