

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, ZIP Code]

Subject: Request for Visa Authorization for Visit to UAE

Dear [Consulate/Embassy Official's Name],  
I hope this letter finds you well. I am writing to request authorization for a visit visa to the United Arab Emirates for the purpose of [state purpose: tourism, business, family visit, etc.].

1. **\*\*Personal Information\*\***

- Full Name: [Your Full Name]
- Nationality: [Your Nationality]
- Passport Number: [Your Passport Number]
- Date of Birth: [Your Date of Birth]
- Duration of Stay: [Proposed Duration]
- Intended Travel Dates: [Travel Dates]

2. **\*\*Purpose of Visit\*\***

- [Explain purpose briefly]

3. **\*\*Accommodation Details\*\***

- [Provide accommodation information: hotel name, address, etc.]

4. **\*\*Financial Support\*\***

- [Outline how you will fund your trip]

5. **\*\*Supporting Documents\*\***

- [List documents attached: passport copy, photos, flight itinerary, etc.]

I appreciate your assistance in processing my request for a UAE visit visa authorization. Please feel free to contact me if you require any further information or documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]