

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for UAE Visit Visa

I am writing to apply for a visit visa to the United Arab Emirates for [duration of stay, e.g., two weeks] from [start date] to [end date]. I plan to visit [mention places or family/friends you will be visiting]. To support my application, I have enclosed the following documents:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport (valid for at least six months)
4. Bank statements (last three months)
5. Flight itinerary
6. Proof of accommodation (hotel bookings/invitation letter)
7. Travel insurance (if applicable)
8. Any additional documents as required

I assure you that I will adhere to all the regulations and conditions set by the UAE authorities during my visit. I look forward to your prompt response regarding my visa application.

Thank you for considering my request.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]