

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[UAE Embassy/Consulate Address]
[City, State, Zip Code]
Subject: Application for UAE Residency Visa
Dear Sir/Madam,

I am writing to formally submit my application for a UAE residency visa. I am planning to relocate to the United Arab Emirates for [state reason, e.g., employment, family reunification, etc.], and I kindly request your assistance in processing my application.

I have attached all the necessary documents, including:

1. Completed visa application form
2. Copy of my passport
3. Recent passport-sized photographs
4. Medical fitness certificate
5. Employment contract/sponsorship letter (if applicable)
6. Proof of accommodation in UAE
7. [Any other relevant documents]

I appreciate your attention to my application and look forward to your positive response. Should you require any additional information or documents, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]