

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Letter of Intent for UAE Visa Application

Dear [Recipient's Name],

I am writing to express my intent to apply for a [type of visa, e.g., tourist visa, work visa, residency visa] for the United Arab Emirates. I plan to visit [or work in/reside in] the UAE from [start date] to [end date] for [brief purpose of visit, e.g., tourism, employment, business]. During my stay in the UAE, I intend to [briefly outline your planned activities, e.g., explore major landmarks, attend business meetings, visit family, etc.]. I believe that my visit will [state any benefit or significance, if applicable, e.g., deepen cultural understanding, enhance business relations, etc.].

Attached to this letter are the required documents to support my visa application, including [mention any documents you are including, e.g., passport copy, photographs, proof of accommodation, employment letter, etc.]. I assure you that I will comply with all UAE laws and regulations during my stay.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]