

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Application for UAE Tourist Visa

I am writing to formally apply for a tourist visa to visit the United Arab Emirates. I plan to travel from [start date] to [end date] for tourism purposes.

During my stay, I intend to visit [list of places or attractions you plan to visit], and I have made all necessary arrangements for my accommodation and transportation.

Enclosed with this letter are the required documents to support my visa application, including:

1. A completed visa application form
2. A valid passport with [number of months] months validity
3. Recent passport-sized photographs
4. Proof of accommodation (hotel bookings)
5. Flight itinerary
6. [Any other supporting documents]

I respectfully request that you process my application at your earliest convenience. Please let me know if you require any additional information or documentation.

Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]