

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Subject: Invitation Letter for UAE Visa Application

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally invite you to visit me in the United Arab Emirates. I believe your visit would be an exciting opportunity for you to experience the culture and hospitality of this amazing country.

Details of the trip are as follows:

**\*\*Visitor's Details\*\***

Full Name: [Visitor's Full Name]  
Date of Birth: [Date of Birth]  
Passport Number: [Passport Number]  
Nationality: [Nationality]

**\*\*Travel Itinerary\*\***

Purpose of Visit: [Purpose]  
Duration of Stay: [Start Date] to [End Date]  
Accommodation: [Details of where the visitor will stay]

During your stay, I will be responsible for your accommodation and any other expenses that may arise. I will ensure that you enjoy your time here and have a comfortable visit.

Please find attached a copy of my passport and residency visa for your reference.

I look forward to your visit and hope to see you soon.

Best regards,

[Your Signature (if sending a hard copy)]  
[Your Name]  
[Your Relationship to the Visitor]