

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Visa Office Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for UAE Tourist Visa

I am writing to formally apply for a tourist visa to the United Arab Emirates. I intend to visit from [start date] to [end date] for [number of days] days. The purpose of my visit is [briefly explain purpose, e.g., tourism, sightseeing, visiting friends/family].

I have attached the necessary documents to support my visa application, including:

1. A completed visa application form
2. Passport-sized photographs
3. A copy of my passport (valid for at least 6 months)
4. Travel itinerary (flight bookings and hotel reservations)
5. Proof of sufficient funds (bank statements)
6. Travel insurance (if applicable)

I assure you that I will abide by all rules and regulations during my stay in the UAE and will return to my home country within the visa duration.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]