

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company/Organization Name]
[Address]
[City, State, Zip Code]

Subject: Sponsorship Letter for UAE Visa

Dear [Recipient Name],

I am writing to formally sponsor [Applicant's Name] for their UAE visa application. As [Your Relationship to Applicant, e.g., friend, relative, colleague], I take full responsibility for their stay in the UAE during the period of [mention duration].

[Applicant's Name] will be staying at my residence at [Your Address] and I assure you that I will provide them with accommodation and financial support throughout their visit.

Please find attached copies of my passport, residence visa, and any other relevant documents to verify the sponsorship.

If you require any further information, please do not hesitate to contact me.

Thank you for considering this application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]