

[Your Name]
[Your Address]
[City, Postal Code]
[Email Address]
[Phone Number]
[Date]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, Postal Code]

Dear Sir/Madam,

I am writing to apply for a visa to the United Arab Emirates. My name is [Your Name], and I am a [Your Nationality] citizen. I plan to visit the UAE from [Start Date] to [End Date] for [Purpose of Visit, e.g., tourism, business, family visit].

During my stay, I intend to explore [briefly describe places you plan to visit or activities you wish to undertake]. Additionally, I have secured accommodations at [Name of Hotel/Residence] and have attached my booking confirmation for your reference.

I have attached the necessary documentation to support my application, including:

- Completed visa application form
- Passport-sized photographs
- Copy of my passport
- Proof of accommodation
- Flight itinerary
- Financial documents

I assure you that I will adhere to the laws and regulations of the UAE during my visit and will return to [Your Country] before my visa expires. Thank you for considering my application. I look forward to your positive response.

Sincerely,
[Your Name]