

[Your Company's Letterhead]

[Company Name]

[Company Address]

[City, Zip Code]

[Phone Number]

[Email Address]

[Website]

[Date]

[Immigration Office Address]

[City, Zip Code]

Subject: Employment Verification for Visa Application

To Whom It May Concern,

This letter is to confirm that [Employee's Name], holding the position of [Job Title], has been employed with [Company Name] since [Start Date]. [He/She/They] currently works on a [full-time/part-time] basis and receives a monthly salary of [Salary Amount].

[Employee's Name] is a valuable member of our team and performs [brief description of job responsibilities]. We support [his/her/their] application for a UAE visa and confirm that [he/she/they] will continue to be employed with us during [his/her/their] time in the UAE.

Should you require any further information, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Signature]