

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Invitation Letter for Visa

Dear [Recipient's Name],

I am writing to formally invite you to visit me in the United Arab Emirates. I hope you accept this invitation and enjoy your stay.

Details of my invitation are as follows:

1. ****Host Information****:

- Name: [Your Name]
- Address: [Your Address]
- Phone: [Your Phone Number]
- Email: [Your Email Address]
- Residency Status: [Your Status, e.g., UAE Resident/Visitor/Tourist]

2. ****Visitor Information****:

- Name: [Visitor's Name]
- Passport Number: [Visitor's Passport Number]
- Relationship to Host: [e.g., Friend, Family Member]

3. ****Purpose of Visit****:

- [Detailed purpose of the visit, e.g., tourism, family visit, etc.]

4. ****Duration of Stay****:

- Arrival Date: [Date]
- Departure Date: [Date]

5. ****Accommodation Details****:

- [Details about where the visitor will stay, e.g., my residence, hotel, etc.]

I assure you that I will take full responsibility for [Visitor's Name] during their stay in the UAE and will ensure they comply with all local regulations.

Please feel free to contact me if you need any additional information.

Best regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]