

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

U-Haul Customer Service  
[U-Haul Location Address]  
[City, State, Zip Code]

Dear U-Haul Customer Service,

Subject: Rental Modification Request - Contract Number [Your Contract Number]

I hope this message finds you well. I am writing to request a modification to my U-Haul rental agreement associated with the above contract number. Due to [specific reason for modification, e.g., a change in schedule, additional rental days needed, etc.], I am seeking the following adjustments:

1. **\*\*Change Requested\*\***: [Specify changes, e.g., new pickup date, extended rental duration, different vehicle, etc.]
2. **\*\*Original Details\*\***: [Briefly outline the original rental details, e.g., original pickup date, original drop-off location, vehicle type, etc.]
3. **\*\*New Details\*\***: [Provide the new requested details based on the change.]

I understand that modifications may be subject to availability and additional charges, and I am willing to accept any differences in fees associated with this change.

Please let me know if you require any further information or documentation to process my request. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]