

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you in great spirits! It's been a while since we last caught up, and I wanted to share some of the exciting things happening in my life lately.

[Share a personal anecdote or update, such as a recent trip or a fun event.]

How have you been? I miss our hangouts and the spontaneous adventures we used to have. I was reminiscing about that time we [insert a fun memory], and it made me smile.

Let's plan to get together soon! Maybe we can grab a coffee or catch a movie? I'd love to hear all about what you've been up to.

Take care, and write back when you can.

Best,

[Your Name]