

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Name of the Court/Agency]
[Address of the Court/Agency]
[City, State, ZIP Code]

Subject: Request for Judicial Review

Dear [Recipient's Name],

I am writing to formally request a judicial review of the decision made on [Date of Decision] regarding [Brief Description of the Decision]. The decision affects [Briefly Explain How it Affects You/Your Interest].

Grounds for Review:

1. [Ground 1: e.g., Error in the application of law]
2. [Ground 2: e.g., Procedural irregularities]
3. [Ground 3: e.g., Lack of sufficient evidence]

I believe that these grounds necessitate a reconsideration of the decision, as they may have resulted in an unjust outcome.

I respectfully request that the court take up this matter at your earliest convenience. Please find attached copies of [Relevant Documents, e.g., Decision Letter, Supporting Evidence].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Signature, if sending a hard copy]