

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Agency Name]  
[Agency Address]  
[City, State, Zip Code]

Subject: Request for Judicial Review of [Specific Decision/Action]

Dear [Recipient's Name],

I am writing to formally request a judicial review of the [specific decision/action] made by [Agency Name] on [date of decision/action].

I believe that the decision regarding [briefly describe the matter] was made in error due to [briefly outline reasons for appeal, including any legal grounds]. This has led to [describe the impact of the decision on you or your organization].

I respectfully request that the court review the following points:

1. [Point one: Details and legal basis for appeal]
2. [Point two: Details and legal basis for appeal]
3. [Point three: Additional supporting information]

Attached are the relevant documents, including [list any attached documents, such as notices, decisions, or evidence].

I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if relevant)]