

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally give notice of my intent to vacate the premises located at [Rental Property Address] by [Move-Out Date]. This notice is provided in accordance with the terms of our tenancy agreement.

Please consider this letter as my two days' notice. I will ensure that the property is left in good condition and would like to arrange a time for the final walkthrough.

Thank you for your understanding.

Sincerely,
[Your Name]