

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally provide notice of my intent to vacate the rental property located at [Your Rental Address], effective [Move-Out Date], which is two months from today.

According to the terms of our lease agreement, I understand that I am required to give two months' notice prior to my departure. Therefore, my final day of residency will be [Move-Out Date].

I appreciate the time I've spent in the property and am grateful for your support as a landlord. Please let me know how you would like to proceed regarding the return of my security deposit and any necessary arrangements for the final inspection.

Thank you for your understanding.

Sincerely,
[Your Name]