

**\*\*Juvenile Detention Letter Writing Guide\*\***

**\*\*Template Example\*\***

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Facility Name]

[Facility Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I want to take the time to write to you and share [why you are writing this letter; e.g., to check on you, to support you, to share something important, etc.].

First, I want you to know that [express your thoughts or feelings; e.g., you care about them, you're thinking of them, etc.]. It's important to stay strong and know that [provide supportive messages or reminders].

I want to share some updates from [your life/someone else's] that I think you might find interesting [briefly share positive or encouraging news].

Please remember to take care of yourself, and if you need anything or just want to talk, I'm here for you. You can write back whenever you feel up to it.

Take care, and always remember that [end with a supportive or encouraging message].

Sincerely,

[Your Name]

[Optional: PS - add any personal notes or reminders]