

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Financial Aid Office]
[School Name]
[School Address]
[City, State, Zip Code]

Dear [Financial Aid Officer's Name],

I hope this letter finds you well. I am writing to formally appeal the decision regarding my tuition assistance application for the [specific term/year].

Due to [briefly explain your situation - e.g., unforeseen financial hardship, medical expenses, family emergencies], I am experiencing difficulties that prevent me from affording the current tuition costs. I have been a dedicated student, maintaining a [your GPA] GPA while actively participating in [involvement in campus activities, volunteer work, etc.]. It is my sincere desire to continue my education at [School Name] and to succeed in my academic endeavors.

I kindly ask you to reconsider my application for tuition assistance. I have attached [list any supporting documents - e.g., pay stubs, medical bills, letters of recommendation] for your review.

Thank you for considering my appeal. I appreciate your time and support, and I look forward to your positive response.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]