

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title/Position]
[Credit Union Name]
[Credit Union Address]
[City, State, ZIP Code]

Dear [Recipient Name or "Membership Committee"],

I am writing to apply for membership with [Credit Union Name]. I have been interested in becoming a member for some time and believe that your services align perfectly with my financial goals.

I am [briefly introduce yourself, e.g., "a resident of [City] and currently employed as [your occupation]."]. I am looking for a financial institution that offers [mention specific services you're interested in, e.g., loans, savings accounts, etc.].

Enclosed with this letter, you will find the completed membership application, as well as [mention any additional documents you are including, e.g., identification, proof of address, etc.].

I appreciate your consideration of my application, and I look forward to the opportunity to join [Credit Union Name]. Please feel free to contact me if you require any more information.

Thank you for your time and assistance.

Sincerely,
[Your Name]