

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Clerk of Court's Name]
[Name of the Court]
[Court Address]
[City, State, Zip Code]

Dear [Clerk of Court's Name],

I am writing to respectfully request an exemption from jury duty, scheduled for [date], due to medical reasons. I have been advised by my physician, [Doctor's Name], that my current health condition prevents me from fulfilling this civic obligation.

I have attached a letter from my doctor detailing my medical situation and the necessity for this request. I hope you understand my circumstances and consider my application for an exemption.

Thank you for your attention to this matter. Please let me know if you require any further information.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]