

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Toronto Transit Commission
1900 Yonge Street
Toronto, ON M4S 1Z2

Subject: Change of Address Notification

Dear Customer Service,

I am writing to inform you of my change of address for my TTC account.

Please update my information as follows:

****Old Address:****

[Your Old Address]
[City, State, Zip Code]

****New Address:****

[Your New Address]
[City, State, Zip Code]

If you require any further information or documentation to process this change, please let me know.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your TTC Account Number (if applicable)]