

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up regarding the typing test I completed on [date of the test] for the [position title] at [Company Name].

I appreciate the opportunity to demonstrate my skills and am eager to hear any updates regarding my performance and the next steps in the hiring process.

Thank you for considering my application. I look forward to your response.

Sincerely,
[Your Name]