

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [Internship Title] position at [Company's Name] as advertised on [where you found the internship listing]. I am currently a [Your Major] student at [Your University] and am eager to apply my skills and knowledge in a practical environment. During my studies, I have gained a solid foundation in [relevant skills or subjects], which I believe will allow me to contribute effectively to your team. In my previous experiences [briefly mention relevant experience or projects], I developed strong [mention skills or competencies related to the internship].

I am particularly drawn to this internship at [Company's Name] because [mention specific reason related to the company's values, projects, or culture]. I am excited about the opportunity to learn from industry professionals and further hone my skills in [specific area of interest]. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team and gain valuable experience as an intern at [Company's Name].

Sincerely,
[Your Name]